

**VILLAGE OF UPPER NYACK**  
**328 NORTH BROADWAY**  
**UPPER NYACK, NY 10960**  
INCORPORATED 1872

Tel. 845-358-0084 FAX. 845-358-0741  
[www.uppernyack-ny.us](http://www.uppernyack-ny.us)

**BUILDING PERMIT APPLICATION FOR**  
**TENT, CANOPY & OTHER MEMBRANE STRUCTURES**

Application is hereby made for a Building Permit in conformance with the Zoning Ordinance of the Incorporated Village of Upper Nyack.

Submit the following:

- 1 copy of this application
- 1 copy of deed
- 1 copy of survey in current homeowner's name with location of proposed tent noted on survey. Provide detail of area indicating the exact setbacks.
- Spec Sheet from Tent Company/Installer
- Proof of General Liability coverage
- Floor Plans
- Certificates of Flame Resistance
- Proposed dates and Times Tent will be in Use
- Payment of associated fee at time of submission. Checks should be made payable to *Village of Upper Nyack*

Further information may be required by the office of the Building Inspector, as provided by the Zoning Ordinance of the Incorporated Village of Upper Nyack, if such is considered necessary for approval of this application.

Owner(s) \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Email Address: \_\_\_\_\_

Property Address to which permit pertains: \_\_\_\_\_

County Tax ID Number \_\_\_\_\_

PLEASE COMPLETE THE FOLLOWING

Description of type of structure and size: \_\_\_\_\_

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Dates and Times Tent will be in Use: \_\_\_\_\_

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Company Installing Structure:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Additional Requirements:

- No Smoking Signs
- Appropriate Number of Fire Extinguishers on Site
- Exit Signs
- Inspection by Village of Upper Nyack Fire Inspector

OFFICE OF THE BUILDING INSPECTOR  
INCORPORATED VILLAGE OF UPPER NYACK  
**PROPERTY OWNER CERTIFICATION**

Inc. Village of Upper Nyack  
County of Rockland  
State of New York

Property Owner: \_\_\_\_\_

Certifies that he/she resides at \_\_\_\_\_

and that he/she is the owner of all that certain lot, parcel of land and/or building located at

\_\_\_\_\_

and proposed construction will be performed in accordance with the New York State Building Code; in conformance with the Zoning Ordinance of the Incorporated Village of Upper Nyack; and in accordance with plans and specifications submitted herewith.

Signature

Date

**STATEMENT BELOW ONLY TO BE FILLED OUT IN THE EVENT THIS  
APPLICATION IS MADE BY PERSON OTHER THAN OWNER OF PROPERTY**

Inc. Village of Upper Nyack  
County of Rockland  
State of New York

Agent Name: \_\_\_\_\_ being duly sworn deposes and says:

1. That \_\_\_\_\_ is the owner of the land that is the subject of this permit.
2. The deponent is duly authorized to make this application by said owner.
3. That the proposed work is authorized by said owner.

Agent Signature:

Sworn to before me this                      day of                      20

(Notary Public)