

Village of Upper Nyack
Balance Sheet
As of November 9, 2023

	Nov 9, 23
ASSETS	
Current Assets	
Checking/Savings	
NY Class-Capital Projects 002	640,209.38
NY Class-General Fund 001	1,855,741.91
Webster-General Operating 693	215,329.86
Webster-General Payroll 706	144,808.14
Webster-Trust & Agency Fund714	10,812.15
Total Checking/Savings	2,866,901.44
Total Current Assets	2,866,901.44
TOTAL ASSETS	2,866,901.44
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due To/From Other Funds	
Capital Projects Fund Payable	604,038.00
Trust & Agency Fund Payable	10,774.00
Total Due To/From Other Funds	614,812.00
Security Deposit - Rent	2,000.00
Total Other Current Liabilities	616,812.00
Total Current Liabilities	616,812.00
Total Liabilities	616,812.00
Equity	
3950 Unappropriated Fnd Balance	1,410,172.93
Net Income	839,916.51
Total Equity	2,250,089.44
TOTAL LIABILITIES & EQUITY	2,866,901.44

Village of Upper Nyack
Profit & Loss Budget vs. Actual
June 1 through November 9, 2023

	Jun 1 - Nov 9, 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Income			
1001 Real Property Tax	2,192,121.25	2,210,000.00	-17,878.75
1090 Int./Pen. Taxes	2,993.45	5,000.00	-2,006.55
1130 Gross Utility Fees	20,829.57	64,000.00	-43,170.43
2110 Zoning Fees	400.00	1,000.00	-600.00
2115 Planning Board Fees	2,750.00	6,000.00	-3,250.00
2401 Interest Earnings	58,369.36	48,000.00	10,369.36
2410 Office Rental	12,900.00	25,800.00	-12,900.00
2555 Co & Violations Search	1,800.00	8,000.00	-6,200.00
2560 Road Opening Permit	250.00	2,000.00	-1,750.00
2590 Building Permits	15,771.82	25,000.00	-9,228.18
2591 Tree Permit	3,000.00	2,500.00	500.00
2770 Other Revenue	31,214.09	35,000.00	-3,785.91
2771 Clarkstown - Bulk Pickup	0.00	38,000.00	-38,000.00
3001 State Aid	8,779.00	325,000.00	-316,221.00
3002 NYS - CHIPS	0.00	100,000.00	-100,000.00
3005 R.C. - Mortgage Tax	0.00	55,000.00	-55,000.00
3006 R.C. - Sales Tax	12,927.00	50,000.00	-37,073.00
3600 Sewer Rent	47,909.49	50,000.00	-2,090.51
4000 Transfer from Surplus	0.00	150,000.00	-150,000.00
Total Income	<u>2,412,015.03</u>	<u>3,200,300.00</u>	<u>-788,284.97</u>
Total Income	<u>2,412,015.03</u>	<u>3,200,300.00</u>	<u>-788,284.97</u>
Gross Profit	<u>2,412,015.03</u>	<u>3,200,300.00</u>	<u>-788,284.97</u>
Expense			
1325 FINANCE			
1325.01 Treasurer Services	21,656.30	51,975.00	-30,318.70
Total 1325 FINANCE	<u>21,656.30</u>	<u>51,975.00</u>	<u>-30,318.70</u>
1355 ASSESSMENT			
1355.40 Assessor Services	0.00	8,000.00	-8,000.00
Total 1355 ASSESSMENT	<u>0.00</u>	<u>8,000.00</u>	<u>-8,000.00</u>
1410 VILLAGE CLERK			
1410.01 Village Clerk	24,904.90	63,000.00	-38,095.10
1410.02 Village Clerk- Asstnt 2	26,250.00	63,000.00	-36,750.00
1410.03 Village Clerk- Asstnt 1	26,656.30	60,375.00	-33,718.70
1410.41 Supplies	1,178.13	8,000.00	-6,821.87
1410.43 Postage	25.41	1,000.00	-974.59
1410.44 Legal Advertizing	2,524.00	5,000.00	-2,476.00
1410.45 Public Information	0.00	1,000.00	-1,000.00
1410.47 Telephone	1,136.77	3,000.00	-1,863.23
1410.49 Contractual Services	10,264.44	25,000.00	-14,735.56
1410.50 Meetings / Seminars	20.00	500.00	-480.00
1410.51 Promotion / Good Will	349.55	5,000.00	-4,650.45
Total 1410 VILLAGE CLERK	<u>93,309.50</u>	<u>234,875.00</u>	<u>-141,565.50</u>
1420 LEGAL			
1420.40 Attorney Contractual	50,133.03	100,000.00	-49,866.97
Total 1420 LEGAL	<u>50,133.03</u>	<u>100,000.00</u>	<u>-49,866.97</u>
1440 ENGINEERING			
1440.40 Engineer Contractual	21,608.25	48,000.00	-26,391.75
Total 1440 ENGINEERING	<u>21,608.25</u>	<u>48,000.00</u>	<u>-26,391.75</u>

Village of Upper Nyack
Profit & Loss Budget vs. Actual
June 1 through November 9, 2023

	Jun 1 - Nov 9, 23	Budget	\$ Over Budget
1450 ELECTIONS			
1450.40 Elections Contractual	0.00	500.00	-500.00
Total 1450 ELECTIONS	0.00	500.00	-500.00
1620 VILLAGE HALL			
1620.20 Equipment	1,231.40	10,000.00	-8,768.60
1620.40 Cleaning	2,000.00	3,600.00	-1,600.00
1620.41 Heating	488.70	3,500.00	-3,011.30
1620.42 Electric	912.40	4,000.00	-3,087.60
1620.44 Repairs	57.49	10,000.00	-9,942.51
1620.47 Water	151.86	420.00	-268.14
Total 1620 VILLAGE HALL	4,841.85	31,520.00	-26,678.15
1630 BROADWAY GARAGE			
1630.51 Heating	85.00	500.00	-415.00
1630.52 Electricity	221.89	500.00	-278.11
1630.54 Repairs	0.00	1,500.00	-1,500.00
1630.57 Water	110.74	300.00	-189.26
Total 1630 BROADWAY GARAGE	417.63	2,800.00	-2,382.37
1640 STONE MEETING HOUSE			
1640.42 Utilities	656.60	5,000.00	-4,343.40
1640.44 Repairs & Maintenance	123,022.72	100,000.00	23,022.72
1640.56 Contractual Misc.	1,956.31	3,000.00	-1,043.69
Total 1640 STONE MEETING HOUSE	125,635.63	108,000.00	17,635.63
1660 RIVER HOOK PRESERVE			
1660.10 Utilities	269.82	1,500.00	-1,230.18
1660.20 Repair and Maintenance	26,454.36	260,000.00	-233,545.64
1660.30 Supplies	1,019.48	3,000.00	-1,980.52
Total 1660 RIVER HOOK PRESERVE	27,743.66	264,500.00	-236,756.34
1910 INSURANCE			
1910.10 Insurance	53,804.08	55,000.00	-1,195.92
Total 1910 INSURANCE	53,804.08	55,000.00	-1,195.92
3620 BUILDING/CODE ENFORCEMENT			
3620.10 Building Inspector Svc	14,164.06	36,750.00	-22,585.94
3620.41 Supplies	112.96	4,000.00	-3,887.04
3620.48 Training	0.00	500.00	-500.00
Total 3620 BUILDING/CODE ENFORCEME...	14,277.02	41,250.00	-26,972.98
5110 HIGHWAY DEPARTMENT			
5110.01 Highway Svcs Personnel	113,774.27	255,000.00	-141,225.73
5110.02 Highway Svcs OverTime	0.00	50,000.00	-50,000.00
5110.20 Equipment	173,572.60	160,000.00	13,572.60
5110.41 Truck Maintenance	12,114.68	25,000.00	-12,885.32
5110.42 Truck Fuel	4,295.98	12,000.00	-7,704.02
5110.43 Equip Maintenance	2,223.52	5,000.00	-2,776.48
5110.44 Road Repair/Maint.	4,172.33	25,000.00	-20,827.67
5110.45 Contr. Road Repair	124,313.49	120,000.00	4,313.49
5110.46 Building Repair	168.80	10,000.00	-9,831.20
5110.47 Telephone	81.77	500.00	-418.23
5110.48 Utilities	3,082.31	12,000.00	-8,917.69

Village of Upper Nyack
Profit & Loss Budget vs. Actual
June 1 through November 9, 2023

	Jun 1 - Nov 9, 23	Budget	\$ Over Budget
5110.49 Training	0.00	1,000.00	-1,000.00
5110.52 Tree Safety	9,700.00	10,000.00	-300.00
5110.53 Supplies	1,290.40	6,000.00	-4,709.60
5110.57 Catch Basin Repair	544.52	10,000.00	-9,455.48
5110.59 Cablevision	347.74	1,000.00	-652.26
5110.61 Contr. Service	5,694.14	12,000.00	-6,305.86
Total 5110 HIGHWAY DEPARTMENT	455,376.55	714,500.00	-259,123.45
6560 PAYROLL EXPENSES			
6566 Soc.Sec / Medicare	19,258.83	50,000.00	-30,741.17
6567 Unemployment	238.94	2,000.00	-1,761.06
6569 Payroll Service	2,267.50	3,800.00	-1,532.50
9010 State Retirement	0.00	68,000.00	-68,000.00
9040 Workers Compensation	13,197.50	20,000.00	-6,802.50
9060 Health Insurance	72,989.01	180,000.00	-107,010.99
9061 Medicare Reimbursement	2,325.00	9,000.00	-6,675.00
Total 6560 PAYROLL EXPENSES	110,276.78	332,800.00	-222,523.22
8020 PLANNING / ARB			
8020.10 Planning Personnel	24,300.62	56,280.00	-31,979.38
8020.40 Planning Contractual	1,350.00	4,000.00	-2,650.00
Total 8020 PLANNING / ARB	25,650.62	60,280.00	-34,629.38
8120 SEWER SYSTEM			
8120.42 Pumphouse Utilities	1,089.79	4,000.00	-2,910.21
8120.44 Repair & Maint.	0.00	50,000.00	-50,000.00
8120.60 Treatment	252,608.12	400,000.00	-147,391.88
8120.70 Pump Station Debt Svc	16,147.82	28,000.00	-11,852.18
Total 8120 SEWER SYSTEM	269,845.73	482,000.00	-212,154.27
8130 REFUSE COLLECTION			
8130.40 Refuse Contractual	145,650.00	292,000.00	-146,350.00
Total 8130 REFUSE COLLECTION	145,650.00	292,000.00	-146,350.00
9600 BONDS & BANS			
9614 Open Space Bond - Prin	95,000.00	95,000.00	0.00
9615 Open Space Bond - Interest	33,221.89	65,000.00	-31,778.11
9616 Refunding Bond - Principle	0.00	165,000.00	-165,000.00
9617 Refunding Bond - Interest	23,650.00	47,300.00	-23,650.00
Total 9600 BONDS & BANS	151,871.89	372,300.00	-220,428.11
Total Expense	1,572,098.52	3,200,300.00	-1,628,201.48
Net Ordinary Income	839,916.51	0.00	839,916.51
Net Income	839,916.51	0.00	839,916.51

**Minutes of the regular meeting of the Village of Upper Nyack Board of Trustees held at
7:00 pm on Thursday, November 9th, 2023 held as a hybrid meeting.**

PRESENT	Karen Tarapata Alison Crowther Michael Esmay Jeffrey Epstein	Mayor Trustee Deputy Mayor Trustee
ALSO PRESENT	Georgia Grandstaff PO Christopher Kelly Richard Fortunato Michael Nolan	Village Clerk Clarkstown Police Village Treasurer Code Enforcement
ABSENT -	Kennon Rothchild III	Trustee

Meeting called to order at 7:00 pm.

- **Police Report (see recording).**
- **Code Enforcement Officer Report (see recording).**
- **Zoning Inspector Report.**

Discussion: For the month of November the Building Department has received 4 applications (none approved yet), no requests for Certificates of Occupancy, one certificate of compliance received.

Land Use Boards initial review meetings: Planning Board 2, Zoning Board 1.

Violations and Orders to Remedy: 0.

Stop Work Order: 1

Fees collected: Permits and Certificates: \$2,420.78

Board Applications: \$650.00

Trustee Esmay inquired why the Stop Work Order was issued and the Code Enforcement Officer explained that it was due to a property line dispute that was quickly resolved.

- **Treasurer Report (see attached).**

Discussion: The treasurer reported that the annual Securities and Exchange Commission report has been submitted. The Village has begun to receive the shared revenue from fines/tickets from Clarkstown (\$475.00 last quarter). Eight homeowners taxes being re-levied to Clarkstown (last year was 15) for a total of \$17,871.00. About 10% of taxpayers paid their taxes with our new online payment system.

Motion to pay River Hook bond interest payment on December 15, 2023 \$30,846.88 made by Trustee Epstein, seconded by Trustee Crowther, and so accepted.

On Call for a Vote:

AYES: Mayor Tarapata, Trustees Crowther, Epstein, and Esmay

NOES:

Abstain:

Motion to pay refunding bond interest payment on January 15, 2024 for the amount of \$23,650.00 and principal payment of \$165,000.00 made by Trustee Esmay, seconded by Trustee Epstein, and so accepted.

On Call for a Vote:

AYES: Mayor Tarapata, Trustees Crowther, Epstein, and Esmay

NOES:

Abstain:

- **Resident Discussion.**

Discussion: A resident from 118 Birchwood Avenue came to inquire about the status of the Village's application for a Safe Roads to Schools grant to build sidewalks on lower Birchwood. Birchwood has high traffic/foot traffic and is directly next to Upper Nyack Elementary School and residents have safety concerns. The mayor reported that the application is almost complete and that the Village has secured letters of support for the project from Assemblyman Zabrowski, Upper Nyack Elementary School, and the Superintendent of Nyack School District.

- **Approval of minutes from October 12, 2023 special meeting and October 19th, 2023 regular meeting of the Board of Trustees.**

Motion to accept the minutes from the October 12, 2023 special meeting of the Board of Trustees made by Trustee Crowther, seconded by Trustee Esmay, and so accepted.

On Call for a Vote:

AYES: Mayor Tarapata, Trustees Crowther, and Esmay

NOES:

Abstain: Epstein

Motion accept the minutes from the October 19th, 2023 regular meeting of the Board of Trustees as amended made by Trustee Epstein, seconded by Trustee Crowther, and so accepted.

On Call for a Vote:

AYES: Mayor Tarapata, Trustees Crowther, Epstein, and Esmay

NOES:

Abstain:

- **Discussion of modification of Village filming policy regarding parking of production vehicles.**

Discussion: A question arose about how to handle off-site parking of production vehicles during film shoots that occur within the Village. After some discussion the board determined that residents surrounding the parking area must be notified similarly to how residents are notified surrounding the filming location. The Village Clerk will provide production companies with neighbor notification lists.

Motion to accept amendments to the filming policies regarding neighbor notification of off-site parking made by Trustee Crowther, seconded by Trustee Epstein, and so accepted.

On Call for a Vote:

AYES: Mayor Tarapata, Trustees Crowther, Epstein, and Esmay

NOES:

Abstain:

- **Discussion of River Hook Mural proposal.**

Discussion: Nyack Mural Committee submitted a proposal for a mural on one of the Buildings at the River Hook Preserve. The Board discussed the proposal and determined that since the integrity of the building is in question (it might be torn down in the future), that the proposal is premature.

- **Adjournment**

Motion to adjourn the regular November meeting of the Board of Trustees made by Trustee Epstein, seconded by Trustee Crowther, and so accepted.

On Call for a Vote:

AYES: Mayor Tarapata, Trustees Crowther, Epstein, and Esmay

NOES:

Abstain:

Meeting Adjourned at 7:40 pm.