

ANNUAL MEETING
September 24, 2020

The Annual Meeting of the Board of Trustees of the Village of Upper Nyack was held virtually on Thursday, September 24, 2020 at 7:00 PM.

Those Present: Mayor: Tarapata, Trustees: Dodge, Epstein, Esmay & Rothchild

Village Clerk: Carol G. Brotherhood

The Oath of Office was taken, earlier in the day at Village Hall by the following Village Officials:

Kennon Rothchild III (Trustee), and Jeffrey Epstein (Trustee). All terms are for 2 years.

The Village Clerk read the public hearing notice.

Mayor Tarapata opened the meeting. Trustee Esmay will continue to serve as Deputy Mayor.

The Mayor read opening remarks:

Mayor's comments

I want to welcome everyone to the Village of Upper Nyack Annual Organizational Meeting. This meeting is typically held early in April, after the Village elections in March. COVID 19 changed all that.

The postponed Village elections were held last week on September 15 and I want to thank everyone who voted, either by absentee ballot or in person, as well as our intrepid poll workers.

I would like to congratulate Kennon Rothchild on his reelection and welcome Jeff Epstein to the Village Board of Trustees. Village government is only as successful as the people who volunteer to serve and we are fortunate to have these capable residents offering their time.

As I said before, the COVID pandemic upended many plans this year, but the Village was fortunate to be able to pursue several infrastructure projects.

The N. Broadway sidewalk to the Hook was completed after many years of work, through a grant of over \$150 thousand dollars from the Department of Transportation as part of the Mario M. Cuomo bridge construction. Also known as the Hudson River Greenway Trail, the possibility of getting grants for the sidewalk extension was initially suggested to us by the Rockland Riverfront Communities Council. With the increase in the number of walkers, joggers and bicyclists due to the pandemic, the timing of the sidewalk construction could not have been better.

The resurfacing of N. Broadway was also completed this summer. Micro surfacing N. Broadway will extend the life of the road for another 8-10 years.

We were also able to have Village Hall painted this summer and new railings will soon be installed on the porch.

Our Village Hall staff and DPW have been absolutely fantastic during the pandemic, making the adjustments needed to keep themselves safe, while fulfilling the needs of Village residents. We thank residents for understanding the need to close Village Hall and the Department of Public Works buildings to the public and for working within the new restraints on access.

We have found that videoconferencing meetings has actually led to increased resident participation and I hope we can continue to make videoconferencing part of our meetings when the pandemic is past and we can have meetings in person.

We continue to work on updating our Comprehensive Plan and hope to have that process complete by the end of the year. The Comprehensive Plan update will inform the updating of our Zoning Code and General Ordinance with the goal of making residents' interactions with Village Government and our Land Use Board clearer and more efficient.

There are challenges ahead, with reductions in state and county funding, but the Village of Upper Nyack is in very good shape financially and we plan to continue the high level of service that residents have come to expect.

APPOINTMENTS & RESOLUTIONS (Document attached)

The Village Clerk read the list of appointments and miscellaneous resolutions.

Trustee Epstein made a motion that the Board consider for approval the miscellaneous resolutions and ratify the various appointments, which was seconded by Trustee Esmay and so moved.

On a call for a vote:

AYES: Mayor Tarapata, Trustees Dodge, Epstein, Esmay & Rothchild

NOES: None

The Village Clerk will send the letters of appointment.

The Board reviewed the various policy statements: Equal Employment Opportunity, Policy Against Discrimination and Sexual Harassment (Adopted 12/20/19), Workplace Violence Prevention, Ban on Guns in the Workplace and the Schedule of Fees. The Board did make some recent changes to the schedule of fees. No other changes at this time.

Noted by the Mayor that online training will continue and the DPW will do their training in October.

The Village Clerk will send information for online training to all staff & board members.

The Board discussed the adoption of **LGS-01 Retention and Disposition Schedule for NY Local Government Records** and as the subject matter list for FOIL requests.

Motion by Trustee Dodge, BE IT RESOLVED THAT;

By the Board of Trustees of the Village of Upper Nyack that Retention and Disposition Schedule for New York Local Government Records, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is

hereby adopted for use by all officers legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A: a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein: xxiv b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods,

Second by Trustee Rothchild and so moved.

On a call for a vote:

AYES: Mayor Tarapata, Trustees Dodge, Epstein, Esmay & Rothchild

NOES: None

Trustee Epstein made a motion to adjourn seconded by Trustee Rothchild and so moved.

AYES: Mayor Tarapata, Trustees Dodge, Epstein, Esmay & Rothchild

NOES: None

The meeting was adjourned at 7:27 PM

Respectfully submitted,

Carol G. Brotherhood
Village Clerk

**List of Appointments and Miscellaneous Resolutions
September 24, 2020**

RESOLVED:

That the Third Thursday of each month is hereby designated the meeting night of the Board of Trustees, and the hour set is 7:00 PM,

Workshop meetings may be held on 2nd and 4th Thursdays at 7:00 PM,

That the Journal News is the official newspaper for publication of legal notices,

That News 12, WRCN 9.10 AM, and Village of Upper Nyack Website page are the official media outlets for notification of a snow emergency when declared by the Mayor,

That the Village Display Board will be used for posting of all official village notices for the Village, Village Board of Trustees, Planning Board, Zoning Board of Appeals, and Architectural Review Board,

That Dennis M. Letson, P.E. is hereby reappointed as Village Engineer for a term of one (1) year on a consultant basis to be paid by submitted voucher,

That Richard D. Fortunato is hereby reappointed Treasurer for a term of one (1) year,

That additional workers working under the Village Clerk shall be paid up to **\$20.00** maximum per hour,

That additional workers working in the Department of Public Works may from time to time be employed and shall be paid up to **\$20.00** maximum per hour,

That the Rockland County Health Department is hereby designated the Village Health Department,

That Sterling National Bank is hereby designated as the official depository for the Village of Upper Nyack funds for a period of one (1) year,

That Mayor Karen A. Tarapata, Deputy Mayor Michael Esmay, Village Clerk Carol G. Brotherhood, Treasurer Richard D. Fortunato, are hereby designated and appointed Bank account signatories, and until otherwise ordered by this Board, the above designated bank is authorized to make payment out of the funds of the Village of Upper Nyack against the checks of the Village when signed by:

Richard D. Fortunato
OR
Carol G. Brotherhood

With a limit of \$50,000, and anything beyond that limit would require both the Treasurer and Village Clerk to sign jointly,

In the absence of the Treasurer or Village Clerk, two (2) of the others, Mayor and Deputy Mayor to sign (countersigners/Bank Resolutions on file),

RESOLVED, that the following Village Officers and employees are to be covered under Village insurance by the following bonds:

Treasurer	\$100,000
Village Clerk	\$2,000

That the Village Board of Trustees of this Village shall act as the Village Board of Assessors with Trustee Rothchild as Chairperson.

That with all appointments, those appointed to serve will serve all or a portion of their terms at the pleasure of the Board of Trustees.

Appointments

PLANNING BOARD

Appointment ends

William Pfaff, <u>Chair</u> , 208 Foss Drive, 353-9124	2025
Ellen Simpson, <u>Vice Chair</u> , 417 Maple Avenue, 358-4936	2023
Joseph Heider, 316 North Broadway, 358-5613	2024
Cynthia Turner, 206 Radcliff Dr., 914 714-2439	2022
Karen Olson, 405 Roseland Road, 358-7914	2021
Vacant	2022 (A)

ZONING BOARD OF APPEALS

Thomas Englert, <u>Chair</u> , 531 North Broadway, 358-4827	2022
Stephen Lubeck, <u>Vice Chair</u> , 122 Highmount Ave., 629-2678	2024
Marion Shaw, 206 Bliss Lane, 358-0207	2023
Vacant	2025
Joseph S. Scarmato, 105 Lewis Drive, 548-1880	2021
Vacant	2022 (A)

ARCHITECTURAL REVIEW BOARD

Michael Williams, <u>Chair</u> , 312 Fairview Avenue, 494-0118	2024
Gretchen Reinheimer, <u>Vice Chair</u> , 214 Foss Drive, 201 723-1735	2023
Thomas Gaffney, 121 Castle Heights Ave, 404-644-8843	2022
Silvia Luzi, 412 Centre Avenue, 358-4254	2025
Eileen M. Sares, 510 North Broadway, 646-704-2124	2021
Israel Cohen, 406 North Broadway, 358-2239	2021 (A)

**(A) Indicates alternate member
(845) area code unless indicated otherwise**