**VILLAGE OF UPPER NYACK**

**328 NORTH BROADWAY**

**UPPER NYACK, NEW YORK 10960**

**Tel. 845-358-0084 Fax 845-358-0741**

June 25, 2023

Nyack Field Club

335 N. Midland Avenue

Upper Nyack, NY 10960

Dear Applicant:

Your Zoning Board of Appeals application will be coming before the Board on July 11, 2023. The fee is $200.00, payable to the Village of Upper Nyack prior to the meeting date.

Enclosed herewith is a copy of the Notice of Public Hearing which will be published in the Rockland edition of *The Journal News* on July 3, 2023.

A copy of the Notice of Public Hearing must be sent by first class mail with a certificate of mailing to each address on the enclosed Notified Parties List. **As proof of mailing, the certificates of mailing must be submitted to the Village Hall office not less than five working days before the Zoning Board of Appeals meeting**.

The sign is to be **posted on your property (and remain there until the approval process is complete)** no later than 5 days prior to the Zoning Board of Appeals meeting. There is a $50 deposit for the sign and will be returned to you once the sign is returned to the Village. **As proof of posting, the enclosed affidavit must be signed, notarized and submitted to the Village Hall office by July 5, 2023.**

Lastly, this agenda is subject to change. Please check the Village website for the most current information. Thank you.

Sincerely,

Janet Guerra

Secretary, Zoning Board of Appeals

Enclosures:

Notice of Public Hearing

Notified Parties List

Affidavit