

VILLAGE OF UPPER NYACK
328 NORTH BROADWAY
UPPER NYACK, NY 10960
INCORPORATED 1872

Tel. 845-358-0084 FAX. 845-358-0741

www.uppernyack-ny.us

BUILDING PERMIT APPLICATION FOR
EXTERIOR RENOVATION/NEW CONSTRUCTION
ADDITIONS AND ALTERATIONS
SHEDS OVER 120 SF IN AREA/ DECKS OVER 200 SF IN AREA/ INGROUND POOLS

PART 1: SUBMISSION MATERIALS

Submit the following:

- 2 copies of this application
- 1 copy of deed to current owner
- 1 copy of current property survey showing, at a minimum, all buildings and structures on the Property and their setback from all property lines.
- 4 sets of Construction Plans, including Elevations and Floor Plans, which (i) define the scope of the proposed work; (ii) are prepared by a New York State registered architect or licensed professional engineer; (iii) indicate with sufficient clarity and detail the nature and extent of the work proposed; and (iv) demonstrate that the proposed work will comply with the New York State Uniform Fire Prevention and Building Code and the New York State Energy Conservation Code.
- 1 copy of REScheck Inspection Checklist and Compliance Report for NYS
- Contractor Documentation: Rockland County License, proof of General Liability insurance coverage and Workers Compensation Insurance coverage. Proof of insurance **must** show the Village as an additional insured.

Further information may be required by the Building Department if necessary for review of this application.

PART 2: PROPERTY INFORMATION

Project Street Address: _____

County Tax Id. No. _____ Zoning District: _____

Owner: _____

Address: _____

Phone #: _____ Email: _____

Agent (if applicable): _____

Address: _____

Phone #: _____ Email: _____

Description of the Proposed Work:

Estimated Cost of Construction: _____

Occupancy Classification (per Uniform Code):

One or Two Family Dwelling (R-3) _____

Other (please specify) _____

Method of Sewage Deposal (check applicable): public sewer onsite septic

Distance to nearest stream, river or waterway _____

PART 3: CONTRACTOR INFORMATION

General Contractor	
Name	
Address	
Phone	
Email	
Mechanical Contractor / Plumber	
Name	
Address	
Phone	
Email	
HVAC Contractor	
Name	
Address	
Phone	
Email	
Electrician	
Name	
Address	
Phone	
Email	
Architect	
Name	
Address	
Phone	
Email	
Engineer	
Name	
Address	
Phone	
Email	
Other	
Name	
Address	
Phone	
Email	

PART 4: OWNER/APPLICANT CERTIFICATION

OWNER-APPLICANT CERTIFICATION

I, _____, hereby certify that I am the (* _____)
owner in the fee simple of premises located at:

I hereby certify that the statements of facts contained in this application are true to the best of my knowledge and belief.

Owner Signature: _____
Owner Name: _____

Sworn to before me this ____ day of _____ 20__.

Notary Public

NON-OWNER APPLICANT’S CERTIFICATION

I, _____, hereby certify that I am the applicant herein and that I make this application with
the knowledge, authorization and consent of the owner of the premises. I hereby certify that the statements of facts
contained in this application are true to the best of my knowledge and belief.

Applicant Signature: _____
Applicant Name: _____

Sworn to before me this ____ day of _____ 20__.

Notary Public

CERTIFICATION OF OWNERSHIP/OWNER’S CONSENT

I, _____, hereby certify that I am the (* _____)
owner in the fee simple of premises located at:

I hereby authorize _____ to make this application and I understand that any decision on this
application is binding on the Property.

Owner Signature: _____
Owner Name: _____

Sworn to before me this ____ day of _____ 20__.

Notary Public