

**VILLAGE OF UPPER NYACK**  
**328 NORTH BROADWAY**  
**UPPER NYACK, NY 10960**  
INCORPORATED 1872

Tel. 845-358-0084 FAX. 845-358-0741

[www.uppernyack-ny.us](http://www.uppernyack-ny.us)

**BUILDING PERMIT APPLICATION FOR**  
**FENCE / SHEDS UNDER 120 SF / DECKS UNDER 200 SF**

**PART 1: SUBMISSION MATERIALS**

Submit the following:

- 2 copies of this application
- 1 copy of deed to current owner
- 1 copy of current property survey with location of proposed fence, shed or deck noted on survey. The exact setback from the property lines to the fence/shed **MUST** be shown on the survey.
- For **Fence** Applications: Drawings to scale showing the type and height of the fencing and the manufacturer specifications for fencing material (manufacture brochure and/or photographs).
- For **Shed** Applications: Manufacture specifications and product brochure, photograph or an elevation of the shed with the materials, colors and finishes indicated thereon.
- For **Deck** Applications: Signed and sealed construction plans including elevation.
- Contractor Documentation: Rockland County License, proof of General Liability insurance coverage and Workers Compensation Insurance coverage. Proof of insurance **must** show the Village as an additional insured.

Further information may be required by the Building Department if necessary for review of this application.

**PART 2: PROPERTY INFORMATION**

**Project Street Address:** \_\_\_\_\_

County Tax Id. No. \_\_\_\_\_ Zoning District: \_\_\_\_\_

**Owner:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**Agent (if applicable):** \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Description of the Proposed Work:

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**For Fences:**

Height: \_\_\_\_\_

Material: \_\_\_\_\_

Color/Finish: \_\_\_\_\_

**For Sheds:**

Dimensions: \_\_\_\_\_

Material: \_\_\_\_\_

Color/Finish: \_\_\_\_\_

**For Decks (materials and finishes, including colors):**

Decking: \_\_\_\_\_

Railing: \_\_\_\_\_

Stairs: \_\_\_\_\_

Under Deck Enclosure: \_\_\_\_\_

**For All Applications:**

Estimated Cost of Construction: \_\_\_\_\_

Distance to nearest stream, river or waterway \_\_\_\_\_

**PART 3: CONTRACTOR INFORMATION**

<b>General Contractor</b>	
Name	
Address	
Phone	
Email	

**PART 4: OWNER/APPLICANT CERTIFICATION**

**OWNER-APPLICANT CERTIFICATION**

I, \_\_\_\_\_, hereby certify that I am the (\* \_\_\_\_\_ )  
owner in the fee simple of premises located at:

I hereby certify that the statements of facts contained in this application are true to the best of my knowledge and belief.

Owner Signature: \_\_\_\_\_  
Owner Name: \_\_\_\_\_

Sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Notary Public

**NON-OWNER APPLICANT’S CERTIFICATION**

I, \_\_\_\_\_, hereby certify that I am the applicant herein and that I make this application with  
the knowledge, authorization and consent of the owner of the premises. I hereby certify that the statements of facts  
contained in this application are true to the best of my knowledge and belief.

Applicant Signature: \_\_\_\_\_  
Applicant Name: \_\_\_\_\_

Sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Notary Public

**CERTIFICATION OF OWNERSHIP/OWNER’S CONSENT**

I, \_\_\_\_\_, hereby certify that I am the (\* \_\_\_\_\_ )  
owner in the fee simple of premises located at:

I hereby authorize \_\_\_\_\_ to make this application and I understand that any decision on this  
application is binding on the Property.

Owner Signature: \_\_\_\_\_  
Owner Name: \_\_\_\_\_  
\_\_\_\_\_