

ANNUAL MEETING
APRIL 1, 2019

The Annual Meeting of the Board of Trustees of the Village of Upper Nyack was held in the village hall on Monday, April 1, 2019 at 7:00 PM.

Those Present: Mayor: Tarapata, Trustees: Diamond, Esmay, Dodge & Rothchild

Village Clerk: Carol G. Brotherhood, Village Treasurer: Richard D. Fortuanto

Others identified: Jock DeCamp, Michelle M. Dodge

The Oath of Office was taken by the following Village Officials:
Karen A. Tarapata (Mayor), R. Michael Esmay (Trustee), and Laurie Dodge (Trustee) All terms are for 2 years.

Mayor Tarapata opened the meeting. Trustee Esmay will continue to serve as Deputy Mayor

Opening remarks:

Mayor Tarapata opened the meeting. The Mayor congratulated the newest Board member Laurie Dodge, elected for the 1st time. The Mayor noted that there are many challenges facing the village. The Board will meet those challenges while preserving the character of the village, but will continue to need professional help to bring the village up to date. Mayor Tarapata also noted the great land use boards and dedicated volunteers. The Board will be looking to identify new candidates for the positions on the Boards as there are many new residents in the village. The comprehensive plan update is a critical piece of the Board's endeavor to set a positive course for the village. Following that plan, with changes to the zoning code, will be equally if not more challenging.

APPOINTMENTS & RESOLUTIONS (Document attached) –

Trustee Esmay made a motion that the Board consider for approval the miscellaneous resolutions and ratify the various appointments as of 04/01/19, which was seconded by Trustee Diamond and so moved.

On a call for a vote:

AYES: Mayor Tarapata, Trustees Diamond, Esmay, Dodge & Rothchild

NOES: None

Discussion: Trustee Rothchild wanted the Board to amend the appointments to include the Code Enforcement Officer. The Mayor and Board agreed. Trustee Rothchild made a motion to amend the appointments by adding Code Enforcement Officer, seconded by Trustee Diamond and so moved.

On a call for a vote:

AYES: Mayor Tarapata, Trustees Diamond, Esmay, Dodge & Rothchild

NOES: None

The Village Clerk will send the letters of appointment.

The Board reviewed the various policy statements, Equal Employment Opportunity, Sexual Harassment (The Board adopted a new policy on 12/20/19, as required by the Dept. of Labor) Workplace Violence Prevention and Ban on Guns in the Workplace and the Schedule of Fees. The Board desires to review fee schedules of Nyack & South Nyack to see if the fees are in line. The Board discussed adding an event fee. No other changes at this time.

Trustee Rothchild made a motion to adjourn seconded by Trustee Diamond and so moved.

AYES: Mayor Tarapata, Trustees Diamond, Esmay, Dodge & Rothchild

NOES: None

The meeting was adjourned at 7:35 PM

Respectfully submitted,

Carol G. Brotherhood
Village Clerk

**List of Appointments and Miscellaneous Resolutions
April 1, 2019**

RESOLVED:

That the Third Thursday of each month is hereby designated the meeting night of the Board of Trustees, and the hour set is 7:00 PM,

Workshop meetings to be held on 2nd and 4th Thursdays at 7:00 PM,

That the Journal News is the official newspaper for publication of legal notices,

That News 12, FIOS 1, WRCN 9.10 AM, and Village of Upper Nyack Facebook page are the official media outlets for notification of a snow emergency when declared by the Mayor,

That the Village Display Board will be used for posting of all official village notices for the Village, Village Board of Trustees, Planning Board, Zoning Board of Appeals, and Architectural Review Board,

That Robert P. Lewis Jr. is hereby reappointed Village Attorney for a term of one (1) year, continuing under the terms formerly agreed upon,

That Dennis M. Letson, P.E. is hereby reappointed as Village Engineer for a term of one (1) year on a consultant basis to be paid by submitted voucher,

That Paul R. Rozsypal is hereby appointed Code Enforcement Officer for a term of one (1) year, on a consultant basis to be paid by submitted voucher,

That Roy Wanamaker is hereby reappointed Building Inspector for a term of one (1) year,

That Roy Wanamaker is hereby reappointed Fire Inspector for a term of one (1) year,

That Richard D. Fortunato is hereby reappointed Treasurer for a term of one (1) year,

That Carol G. Brotherhood is hereby reappointed as Village Clerk for a term of two (2) years (April 2021),

That Donna Albert is hereby reappointed as Deputy Village Clerk for a term of two (2) years (April 2021),

That Carol G. Brotherhood continues to serve as Registrar of Vital Statistics until April 2021, and Donna Albert as Deputy Registrar until April 2021.

That additional workers working under the Village Clerk shall be paid up to **\$20.00** maximum per hour,

That additional workers working in the Department of Public Works may from time to time be employed and shall be paid up to **\$20.00** maximum per hour,

That the Rockland County Health Department is hereby designated the Village Health Department,

That Sterling National Bank is hereby designated as the official depository for the Village of Upper Nyack funds for a period of one (1) year,

That Mayor Karen A. Tarapata, Deputy Mayor Michael Esmay, Village Clerk Carol G. Brotherhood, Treasurer Richard D. Fortunato, are hereby designated and appointed Bank account signatories, and until otherwise ordered by this Board, the above designated bank is authorized to make payment out of the funds of the Village of Upper Nyack against the checks of the Village when signed by:

Richard D. Fortunato
OR
Carol G. Brotherhood

With a limit of \$50,000, and anything beyond that limit would require both the Treasurer and Village Clerk to sign jointly

In the absence of the Treasurer or Village Clerk, two (2) of the others, Mayor and Deputy Mayor to sign (countersigners/Bank Resolutions on file)

RESOLVED, that the following Village Officers and employees are to be covered under Village insurance by the following bonds:

Treasurer	\$100,000
Village Clerk	\$2,000

That the Village Board of Trustees of this Village shall act as the Village Board of Assessors with Trustee Diamond, as Chairperson.

That with all appointments, those appointed to serve, will serve all or a portion of their terms at the pleasure of the Board of Trustees.

Appointments

PLANNING BOARD

Appointment ends

William Pfaff, <u>Chairman</u> , 208 Foss Drive, 353-9124	2020
Ellen Simpson, <u>Vice Chair</u> , 417 Maple Avenue, 358-4936	2023
Danielle Watson, 119 Old Mountain Rd., 358-1655	2024
Bruce Biavati, 530 North Midland Avenue, 353-1655	2022
Karen Olson, 405 Roseland Road, 358-7914	2021
Cynthia Turner, 206 Radcliff Dr., 914 714-2439	2020 (A)

ZONING BOARD OF APPEALS

Thomas Englert, <u>Chairman</u> , 531 North Broadway, 358-4827	2022
Stephen Lubeck, <u>Vice Chairman</u> , 122 Highmount Ave., 629-2678	2024
Marion Shaw, 206 Bliss Lane, 358-0207	2023
Michael Kuhling, 345 North Midland Ave., 721-5114	2020
Joseph S. Scarmato, 105 Lewis Drive, 548-1880	2021
Vacant	2020 (A)

ARCHITECTURAL REVIEW BOARD

Martin Wortendyke, <u>Chairman</u> , 540 N. Broadway, 358-4093	2021
Michael Williams, 312 Fairview Avenue, 494-0118	2024
Gretchen Reinheimer, 214 Foss Drive, 201 723-1735	2023
Vacant	2022
Silvia Luzi, 412 Centre Avenue, 358-4254	2020
Israel Cohen, 406 North Broadway, 358-2239	2021 (A)

(A) Indicates alternate member (845) area code unless indicated otherwise)